

NUTRITION CONNECTIONS

PEOPLE • PROGRAMS • SCIENCE • COMMUNITY



FNS NATIONAL NUTRITION
EDUCATION CONFERENCE **2**

Preliminary Program, Call for Abstracts, and Registration

September 12-14, 2005
Hyatt Regency Crystal City
Arlington, VA



U.S. Department of Agriculture
Food and Nutrition Service

You Are Invited!



Plan to join me and other officials of the United States Department of Agriculture at the second National Nutrition Education Conference on September 12-14, 2005, in Arlington, Virginia. The theme, “Nutrition Connections: People, Programs, Science, Community,” embodies the conference’s focus on leveraging the strengths, energies, and resources of FNS’ nutrition assistance programs and their partners through collaboration.

This conference will include plenary sessions featuring motivating speakers and policymakers, concurrent sessions with practical applications, skill-building workshops, and many opportunities for networking in a “healthy meeting environment.” You can share your successes and programs by submitting abstracts and proposals for presentations. Use this opportunity to nominate exemplary nutrition education programs for an award.

At this conference, I hope you will attend and hear how States have successfully collaborated to put their State Nutrition Action Plans (SNAPs) into place and participate in the networking breakfast to take these plans to the next level! We have also expanded the conference exhibition to showcase resources and services that may aid you.

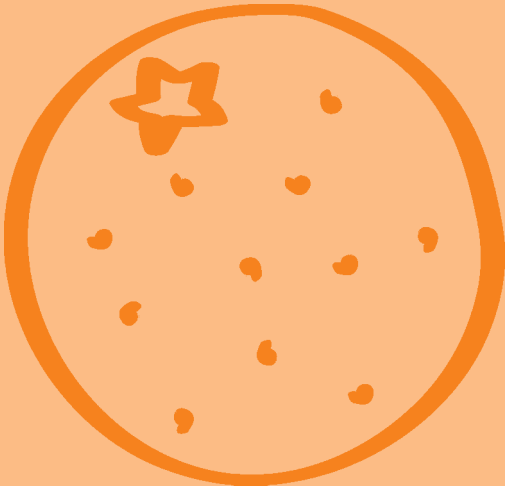
I look forward to seeing you in September 2005!



Roberto Salazar
Administrator, Food and Nutrition Service

Who Should Attend?

- State and local agency nutrition and program staff, managers, and others working in or with USDA’s nutrition assistance programs,
- Federal nutrition and related personnel working with USDA’s nutrition assistance programs, and
- Collaborators, partners, and stakeholders.



Conference Objectives

This Conference will help you:

- Understand FNS nutrition priorities, current and emerging initiatives, and the resources and tools available to help you implement nutrition education programs that work.
- Apply networking and partnership skills to coordinate nutrition education across FNS nutrition assistance programs and improve collaboration among State and community partners.
- Enhance skills in planning, implementing, and evaluating nutrition education.
- Share strategies for advancing your State Nutrition Action Plan (SNAP).
- Implement successful nutrition education activities and interventions in your community.

Conference Schedule

Monday, September 12, 2005

9:00 a.m. - 12:00 p.m.	Pre-conference Workshops (pre-registration and separate fee required) <ul style="list-style-type: none"> ■ Health Literacy: The Challenge and Some Solutions ■ Social Marketing ■ Motivational Interviewing
12:00 p.m. - 1:00 p.m.	Ribbon Cutting Ceremony for Exhibit Hall
12:00 p.m. - 4:00 p.m.	Exhibits Open
1:00 p.m. - 3:00 p.m.	Opening Plenary Session Connecting for Success: Bridging the Gap through Collaboration
3:00 p.m. - 3:30 p.m.	Poster Presentations, Energizers
3:30 p.m. - 5:00 p.m.	SNAPPING into Action: State Nutrition Action Plans at Work
5:30 p.m. - 7:00 p.m.	Welcome Reception

Tuesday, September 13, 2005

7:30 a.m. - 10:00 a.m.	Real Collaboration for Real Results: Networking Breakfast Meet! Share! Celebrate success! State FNS SNAP teams will work together, discuss successes, and continue planning and coordination for the future.
10:00 a.m. - 10:30 a.m.	Poster Presentations, Energizers
10:00 a.m. - 4:00 p.m.	Exhibits Open
10:30 a.m. - 12:00 p.m.	Plenary Session Making Connections for Healthy Eating and Active Living
12:00 p.m. - 1:30 p.m.	Lunch on Your Own — Exhibits Open
1:30 p.m. - 3:00 p.m.	Concurrent Sessions
3:00 p.m. - 3:30 p.m.	Poster Presentations, Energizers
3:30 p.m. - 5:00 p.m.	Concurrent Sessions
6:30 p.m. - 7:00 p.m.	Sunset Energy Walk

Wednesday, September 14, 2005

6:30 a.m. - 7:00 a.m.	Sunrise Energizer Session
8:30 a.m. - 10:00 a.m.	Concurrent Sessions
10:00 a.m. - 12:00 p.m.	Exhibits Open
10:00 a.m. - 10:30 a.m.	Poster Presentations, Energizers
10:30 a.m. - 12:00 p.m.	Concurrent Sessions
12:00 p.m. - 1:30 p.m.	Awards Luncheon
1:30 p.m. - 3:00 p.m.	Concurrent Sessions
3:00 p.m. - 3:30 p.m.	Break
3:30 p.m. - 5:00 p.m.	Closing Plenary Session Realizing a Future of Success: Federal Nutrition Assistance Programs Synergize and Energize

*Visit www.fns.usda.gov/nutritionconference for program updates.

Post-Conference Meetings

(see page 5 for more information)

Thursday, September 15, 2005

9:00 a.m. - 4:00 p.m.	Team Nutrition — The Next 10 Years
8:00 a.m. - 4:00 p.m.	Planning Our Route to the Future: The Road Map to Effective Food Stamp Nutrition Education



CONNECT!-



CONCURRENT SESSIONS!

Enjoy and be rejuvenated in these interactive concurrent sessions:

Track 1: Healthy FNS Initiatives

Explore the latest resources and projects focusing on Food and Nutrition Service (FNS) initiatives. Find the best applications for your nutrition education programs.

- Nutrition Education in the Food Stamp Office: Making Benefits Better
- Creating Healthy School Environments: Team Nutrition Collaborations and Initiatives
- New Guidelines for Breastfeeding Peer Counseling Programs
- Power Moves! Eat Smart. Play Hard.™ Campaign Update
- Increasing Fruits' and Vegetables' Share of the Plate: Programs and Projects for Low-income Audiences
- Hear Ye! Hear Ye! EARS is Here!

Track 2: Program Enhancement Through Collaboration and Partnering

Get a bigger return on your nutrition education investments by creating new partnerships and working together more effectively. Hear how State programs are developing State Nutrition Action Plans (SNAPs). Build skills for establishing and sustaining collaborations.

- Taking the Pulse of Your Neighborhoods: Collaborative Approaches to Community Needs Assessment
- State Nutrition Action Plans: Making Collaboration a SNAP!
- Overcoming Challenges: Lessons Learned from Cross-Program Efforts
- Collaboration Stagnation: Keep Relationships Energized and Strong

Track 3: Translating Research into Practice

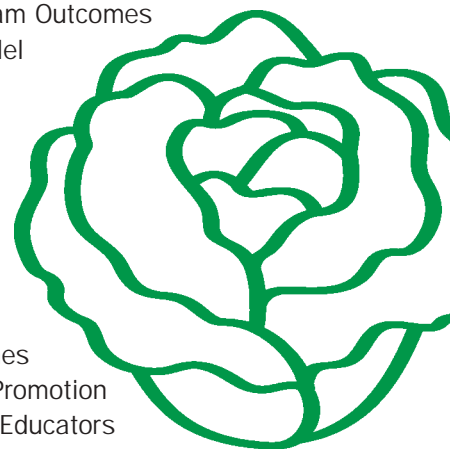
Make research and evaluation work for you. Use strategies and tactics that make a difference and result in behavior change.

- The New Dietary Guidelines for Americans and Food Guidance System: Implications for FNS Nutrition Assistance Programs
- Focusing on the Target Audience: Getting a Clear Picture Through Needs Assessment
- Say it with Feeling: Connect with Audiences Using Emotional Messaging
- Evaluations with Meaning: Measuring and Communicating Program Outcomes
- Planning for Success: Applications of the Stages of Change Model
- Explore the Discipline: Does Social Marketing Get Results?

Track 4: Nutrition Education Showcase

Explore programs and projects that use successful approaches to deliver integrated and comprehensive nutrition education.

- Is it Really Different? Nutrition Education for Diverse Audiences
- Communicating with Low-literate Audiences: Innovative Approaches
- Targeted Interventions: Age-specific Healthy Eating and Fitness Promotion
- Strengthening Your Frontline: Training Paraprofessional Nutrition Educators
- Motivational Interviewing in Action



Conference Highlights



OPPORTUNITY TO PRESENT!

Plan to share — send an abstract for a:

- **State/Local Educational Session** — Interactive ninety (90) minute session coordinated with others to share special initiatives, partnerships, or collaborative efforts.
- **Individual Oral Presentation** — Oral presentation made by one individual (15 to 20 minutes).
- **Poster Presentation** — A poster display using text, charts, graphs, illustrations, and/or photos to showcase effective projects or interventions.

See pages 9-11 for the Call for Abstracts Form and Instructions. **Deadline: January 7, 2005.**



NUTRITION EDUCATION EXHIBITS!

Plan to exhibit and showcase your products and services:

Show off your State and Local Program resources at the Conference Exhibition and compete for a Conference Choice Exhibit Award! See page 12 for more information. **Deadline for Table-top Exhibit Requests: January 31, 2005; Deadline for Exhibit Booth Requests: April 8, 2005.**



NEW SKILL DEVELOPMENT WORKSHOPS!

Pre-Conference Workshops on Monday, September 12, 2005 from 9:00 a.m. – 12:00 p.m. on these topics:

Space is limited! Pre-registration with fee will be accepted on a first-come, first-served basis.

Health Literacy: The Challenge and Some Solutions — Learn how to communicate nutrition and health information in ways that people can understand in order to make appropriate eating and health decisions. People from all ages, cultures, income, and education levels have difficulty comprehending nutritional and health instructions and educational materials. This interactive workshop offers strategies for improving clear health communications to build health literacy and practical tips on making nutrition materials more relevant and culturally appropriate.

Back by Popular Demand:

Social Marketing — Learn what is involved in using social marketing to design a dietary behavior change intervention, from the initial planning, formative research, and materials development steps, to program implementation and tracking.

Motivational Interviewing — Learn about this client-centered counseling style that helps people clarify and resolve mixed feelings about changing health-related behaviors, so that they can successfully make desired positive changes in lifestyle.



ENJOY THE HEALTHY CONFERENCE ENVIRONMENT AND GET ENERGIZED!

Eat Smart.

- Enjoy healthy food choices at the Reception, Networking Breakfast, and Awards Luncheon
- Energize with healthy snacks

Play Hard.

- Bring sneakers, sweats, and leisure wear and enjoy being active throughout the conference
- Work out at the hotel gym to stretch and strengthen your body
- Take a walking tour of surrounding sites
- Join your colleagues for a Sunset Energy Walk
- Revitalize during our Energy Breaks and learn new moves in the Exhibit Hall
- Get moving at our Early Morning Sunrise Energizer Session

Team Up!

- Participate in networking sessions
- Connect with friends, old and new, for an evening of fun and culture at the FNS Welcome Reception, Monday, September 12 from 5:30 p.m. to 7:00 p.m.

Have Fun!

CELEBRATE EXCELLENCE!

Nominate Your Program or Others for an Award!

LINC Awards will recognize achievements in Leadership, Innovation and Nutrition Collaboration in FNS programs.

1. National Nutrition Education Awards

Focusing on:

- Partnerships and Collaborations
- Nourishing Tomorrow's Leaders and Practitioners
- Excellence in Practice

Visit www.fns.usda.gov/nutritionconference in early 2005 for award nomination information.

2. Conference Choice Exhibit Awards (selected by conference attendees)

TOP OFF YOUR PROFESSIONAL EXPERIENCE WITH CONTINUING EDUCATION CREDITS (CEC)!

Earn CECs from the American Dietetic Association, the School Nutrition Association, the American Association of Family and Consumer Sciences, and the National Commission for Health Education Credentialing, Inc. (Requests pending).



POST-CONFERENCE MEETINGS, Thursday, September 15

Team Nutrition — The Next 10 Years

9:00 a.m. - 4:00 p.m.

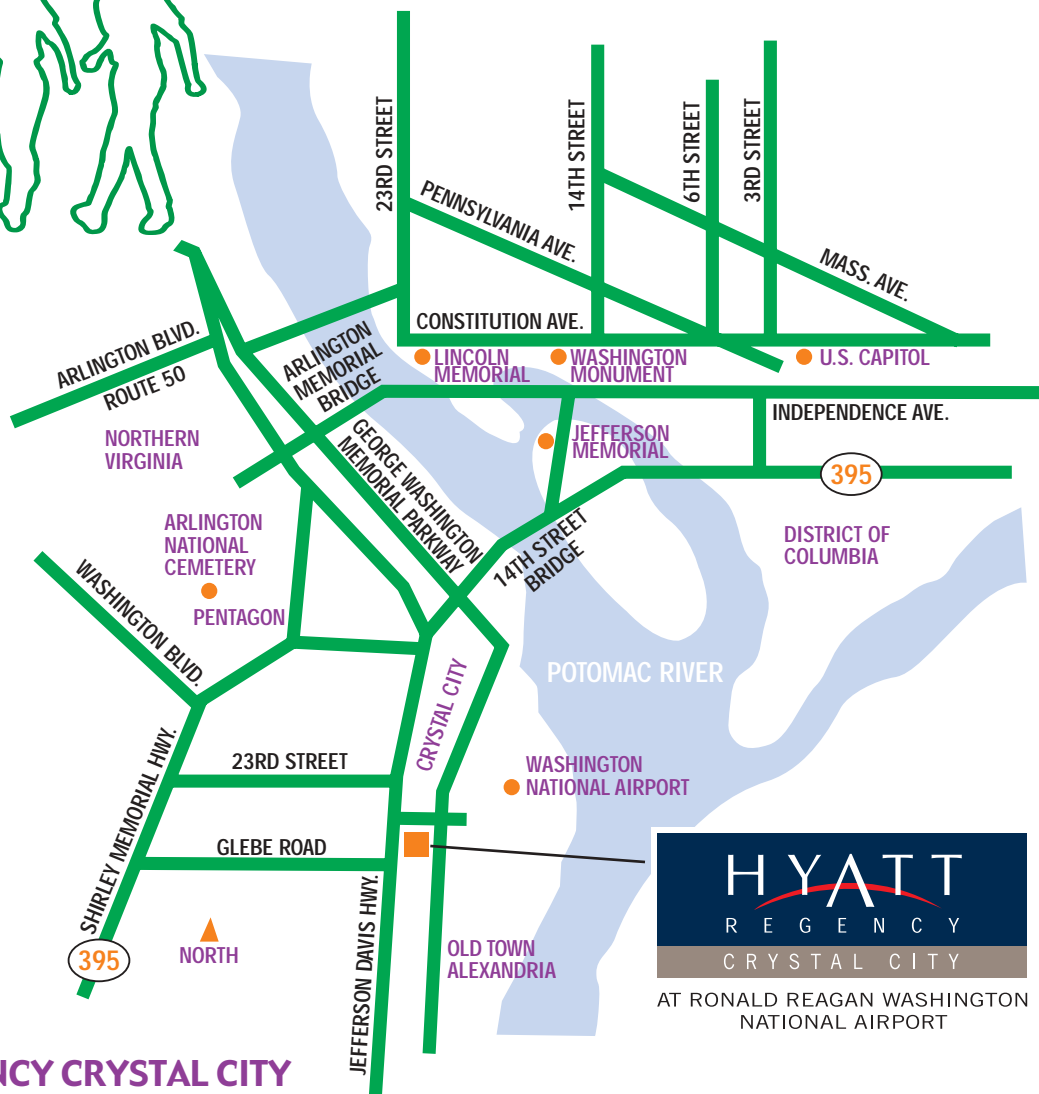
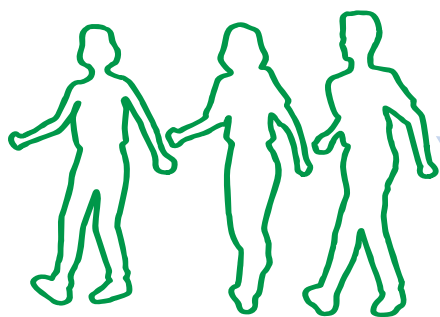
This session is a quick review of Team Nutrition's first 10 years and a planning session for the next 10 years. With the increase of obesity rates in children, Team Nutrition is positioned to have a positive impact on children participating in the Child Nutrition Programs. This session is targeted to State Child Nutrition Directors and State level Team Nutrition (TN) coordinators who will be on the front lines of implementation as we explore the new Wellness provisions of the Child Nutrition and WIC Reauthorization Act of 2004. Team Nutrition staff will be discussing implementation plans and seeking input from State staff.

Planning Our Route to the Future: The Road Map to Effective Food Stamp Nutrition Education

8:00 a.m. - 4:00 p.m.

Join our interactive discussion on opportunities and challenges in planning and developing Food Stamp Nutrition Education (FSNE) activities. Explore the implications of Food Stamp research, nutrition interventions, and resources and the implementation process for emerging initiatives such as EARS and the FSNE Framework.





HYATT REGENCY CRYSTAL CITY

2799 Jefferson Davis Highway

Arlington, VA 22202

Telephone: (703) 418-1234

Fax: (703) 418-1289

TDD: (703) 418-7227

Web site: <http://crystalcity.hyatt.com>

Metro Stop: Crystal City on the Yellow and Green Lines

Space At The Conference Rate Is Limited... Make Your Hotel Reservations Early!

It is important that you book your hotel reservations at the Conference Hotel so full credit is obtained for your room. If the conference total room guarantee is not met, the hotel charges penalties and room rental fees to the conference account, which in turn raise registration fees for upcoming meetings. Please book your hotel room at the Hyatt Regency Crystal City.

For reservations at the conference rate of \$150 (single) and \$175 (double) per night (plus applicable taxes) register online at <http://crystalcity.hyatt.com/groupbooking/usda> or call the Hyatt Regency Crystal City at (703) 233-1234. **You must mention that you are attending the FNS National Nutrition Education Conference to receive the conference rate.** Rate is based on availability until **Friday, August 19, 2005**, or until space is filled. Reservations made after that time will be based on availability at the Hotel's prevailing rates. Make your reservations early to secure a room. Reservations require a first night room deposit guaranteed with a major credit card.

Hotel check-in time is 3:00 p.m. and check-out time is 12:00 noon. Requests for a late check-out should be directed to the hotel.

3 WAYS TO REGISTER*



MAIL

FNS National Nutrition Education Conference
c/o Infinity Conference Group, Inc
1035 Sterling Road, Suite 202
Herndon, VA 20170



FAX

(703) 925-9453

(payment with credit card or purchase order only)



WEB/ONLINE

www.fns.usda.gov/nutritionconference

(payment with credit card only)

*Payment must accompany registration. Once your registration has been processed, a confirmation letter and other information will be mailed to you. If registering online, confirmation information will be provided immediately.

Registration Fees

Early-Bird	through April 30, 2005	\$270
Advanced	May 1 through August 31, 2005	\$350
On-Site	After August 31, 2005	\$390
One Day Only (any day)		\$140

Deadlines

Method of Payment

You can pay by check (**payable to Infinity Conference Group Escrow Account**), credit card (MasterCard, VISA or American Express), or Government Purchase Order.

Refund/Cancellation Policy

All cancellation requests must be in writing and postmarked or faxed by August 12, 2005. A \$35.00 administrative processing fee will be assessed for refunds. After August 12, 2005, there will be no refunds. Refunds will be issued within 30 days following the conference.

Travel Information

Discount fares are negotiated with three airlines for this conference at 5% below the lowest airfare available at the time of booking and an additional 5% off if booked 60 days in advance of travel. Discount "zone" fares are also available for a lower cost, even if you are not staying over on a Saturday. The travel agent for this conference is Austin Travel. You may contact Austin Travel, or call the airlines directly (see below for specific numbers to obtain these fares). Reach Austin Travel by phone (800) 796-0071, (703) 548-0071, or e-mail anthony.francis@austintravel.com.

To contact the airlines independently and obtain the conference discount: US Airways, applicable published fares F,C,D,A,B,M, or U class, call (877) 874-7687 and reference Gold File #37133189. Delta Air Lines, excludes: A,D,I,U, and T classes of service, call (800) 241-6760 and reference File #DMN206781A. American Airlines, applicable lowest published fares, call (800) 433-1790 and reference Starfile #A5995A.

You may also call Austin Travel to book on Amtrak or contact Amtrak directly via phone 1 (800) USA-RAIL or on the Internet at www.amtrak.com.

Car Rental

National Car Rental is providing discount rates for all Nutrition Conference attendees. To make your reservation, call 800-CAR-RENT or online at www.nationalcar.com and mention **contract ID# 5283003**. You must use this conference number to receive these special rates.

Pre- and Post-conference Tours and Other Activities

For general information about activities and sights in the Washington, DC area, go to the official tourism web site of Washington, DC: <http://www.washington.org>

Airport/Ground Transportation/Metro

The Hyatt Regency Crystal City is adjacent to Reagan National Airport and is located approximately 30 miles from Washington Dulles Airport. The Hyatt offers complimentary shuttle service to and from National Airport and is minutes away from Georgetown, Alexandria and downtown Washington, DC. The Metro station is several blocks away and the hotel also offers a free shuttle to and from the Metro. Further details regarding area/ground transportation may also be found at the conference web site and will accompany registration confirmation.

Americans with Disabilities Act

The Hyatt Regency Crystal City has conference facilities and overnight accommodations that are accessible to persons with disabilities. If you have a disability and need a special accommodation to participate in this program, please contact Infinity Conference Group, Inc. at (703) 925-9455, ext. 0, or e-mail icg@infinityconferences.com. Services will be made available to sensory-impaired persons if requested at least seven days prior to the meeting.



Key Dates

January 7, 2005
January 31, 2005

April 8, 2005
April 30, 2005
May 2, 2005
August 19, 2005
August 31, 2005

Abstracts Due (must be postmarked or e-mailed by this date)
State and Local FNS Programs Table-top Exhibit Requests Due
(must be postmarked or e-mailed by this date)
Exhibit Booth Requests Due (must be postmarked or e-mailed by this date)
Early Registration Deadline
Award Nominations Due (must be postmarked or e-mailed by this date)
Last day for hotel reservation at \$150 rate, if space is still available
Advance Registration Fee Deadline

Registration Form

Please print clearly. Photocopy for use by additional registrants or request online.

First Name and Middle Initial		Last Name	Credentials/Degree(s)
Title/Position			
Affiliation			
Department			
Address			
City	State	Zip	
Telephone		Fax	
E-mail address			

Employed by (check only one)?

- ☐ Federal government
- ☐ State government
- ☐ County, District, or Local government
- ☐ Association
- ☐ Stakeholder/collaborator with FNS Programs
- ☐ Non-profit agency
- ☐ For-profit agency
- ☐ Advocacy organization
- ☐ Other (specify) _____

Which FNS Program do you work with?

- ☐ School Lunch Program
- ☐ School Breakfast Program
- ☐ Summer Food Service Program
- ☐ Child and Adult Care Food Program
- ☐ WIC Program
- ☐ WIC Farmer's Market Nutrition Program
- ☐ Senior Farmer's Market Nutrition Program
- ☐ Food Stamp Program
- ☐ Food Distribution Program on Indian Reservations
- ☐ Commodity Supplemental Food Program
- ☐ Other, Specify _____
- ☐ N/A

Check events you plan to attend

- (these events are covered by the Registration fee):
- ☐ Welcome Reception, Monday, September 12
 - ☐ Networking Breakfast, Tuesday, September 13
 - ☐ Awards Luncheon, Wednesday, September 14
- Physical Activity Events** (will be scheduled based on interest levels):
- ☐ Sunset Energy Walk, Tuesday, September 13
 - ☐ Sunrise Energizer Session, Wednesday, September 14

Please indicate need for:

- ☐ Vegetarian meal (ovo-lacto)
- ☐ Vegetarian meal (vegan)
- ☐ Other dietary need or restriction; please specify _____
- ☐ Breastfeeding mothers room for those not staying at the hotel (a room will be made available with bathroom and comfortable chairs, couch, and table)

How did you hear about the conference?

- ☐ Postcard
- ☐ Web site
- ☐ E-mail
- ☐ Colleague
- ☐ Conference, specify _____
- ☐ Other _____

Arrangements for Participants with Special Needs:

Conference facilities and overnight accommodations are accessible to persons with disabilities/limitations. Services will be made available to sensory-impaired persons if requested at least 7 days prior to the meeting. Please indicate any special needs here. (If more space is needed, please attach a separate page)



Registration Fees

- ☐ Early-Bird \$270 (postmarked or electronically submitted by April 30, 2005)
- ☐ Advanced \$350 (postmarked or electronically submitted by August 31, 2005)
- ☐ On-Site \$390
- ☐ One day Only \$140
- Check: ☐ Sept. 12 ☐ Sept. 13 ☐ Sept. 14
- ☐ Pre-conference session fee \$50
- Please register me for the following pre-conference session (Monday, September 12, 2005, from 9:00 a.m. - 12:00 p.m.) (see page 3 for description):
- Check One: ☐ Health Literacy ☐ Social Marketing ☐ Motivational Interviewing

TOTAL Enclosed \$ _____

Method of Payment

- ☐ Check, payable to Infinity Conference Group, Inc. Escrow Account (must mail with registration form/cannot register online). Checks should indicate full names of the registrant(s). Payment must accompany this form. Your registration cannot be confirmed until payment is received.
- ☐ Government Purchase Order (must mail with registration form/cannot register online). Registrations must be paid in full before a person will be allowed to attend the conference.
- ☐ Please charge to ☐ MC ☐ VISA ☐ AMEX

Credit Card Number	Exp. Date
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Print Name of Cardholder

Signature	Date
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Cancellation/Refunds:

All requests for cancellation must be in writing and postmarked or faxed by August 12, 2005. A \$35.00 administrative processing fee will be assessed. After August 12, 2005, there will be no refunds. Refunds will be issued within 30 days following the conference.

Mail or Fax Registration Form to:

Infinity Conference Group, Inc.
1035 Sterling Road, Suite 202, Herndon, VA 20170
Phone: (703) 925-9455 Fax: (703) 925-9453

FOR OFFICE USE ONLY

Date Received	Processed by/Date Processed	Date Confirmation Sent
P.O. Invoice Sent	P.O. Payment Received	

Call For Abstracts

Instructions and Abstract Submission Form

We invite you to submit abstracts for interactive presentations that exemplify the theme of "Nutrition Connections: People, Programs, Science, Community." You may submit abstracts for the following types of presentations:

- **State/Local Educational Session:** Ninety (90) minute sessions that include oral presentations by more than one speaker. The session organizer is responsible for coordinating the session, including speakers, moderator, and identifying audio visual equipment requirements. Must include two or more FNS Programs discussed in the session.
- **Individual Oral Presentation:** Oral presentation made by one individual (15 to 20 minutes).
- **Poster Presentation:** A display on a project or intervention using text, charts, graphs, illustrations, and/or photos showcasing effective programs and projects (on a 4' x 6' poster board). Small tables for display will be available.

Failure to include all the information requested in the submission form may result in rejection of your abstract. Complete a separate form for each abstract. All abstracts must relate to at least one of the conference tracks and objectives shown on the next page. Sessions must be interactive and include a description of the interactive methods to be used in individual oral presentations and educational sessions. Abstracts must clearly show FNS Program sponsorship and focus on an FNS target audience.

We will notify the designated contact person regarding abstract status. **Presenters must register and pay the conference registration fee, travel, and related costs.**

Abstract Writing Guidelines

For guidelines on writing your abstract, the criteria that will be used to evaluate your abstract, and guidance on making your presentation interactive, go to www.fns.usda.gov/nutritionconference, and select the **Abstracts** button.

Deadline:

Abstracts for a State/Local Educational Session, Individual Oral Presentation, or Poster Presentation must be postmarked or submitted electronically by **January 7, 2005**.

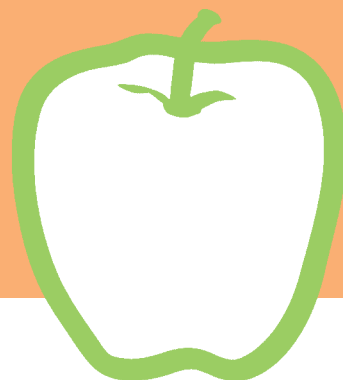
Submit using one of the following methods:

- 1) Submit electronically following the instructions for on-line abstract submission at www.fns.usda.gov/nutritionconference

When submitting your abstract online, please submit two files: the original abstract and a blinded copy (blind copies are identical to the original abstract except that they have no author, location, or identifying information).

OR

- 2) Send a disk or CD of the original and blinded copy along with one paper copy of each **via mail** to: Infinity Conference Group, Inc., 1035 Sterling Road, Suite 202, Herndon, Virginia 20170. Attention: FNS Nutrition Abstract.



Abstract Submission Form

1. Check preferred category:

☐ State/Local Educational Session ☐ Individual Oral Only ☐ Poster Only ☐ Either Oral or Poster
 (See separate submission instructions for each category on next page)

2. Abstract Title: _____

3. Check the Track that your session or presentation fits best: (Check only one box)

- ☐ **Track 1** — Healthy FNS Initiatives
 Programs or projects that use FNS initiatives, resources, and priorities to address nutrition issues.
- ☐ **Track 2** — Program Enhancement Through Collaboration and Partnering
 Programs or projects highlighting cross-program networking, collaboration, and coordination initiatives including those implementing State Nutrition Action Plans (SNAPs).
- ☐ **Track 3** — Translating Research Into Practice
 Programs or projects that demonstrate how current scientific research, nutrition education theories, and/or evaluation was applied to improve nutrition education in different settings.
- ☐ **Track 4** — Nutrition Education Showcase
 Programs and projects that apply successful nutrition education approaches for providing integrated and comprehensive nutrition education.

4. Which Conference Objective(s) does the abstract/oral presentation/poster/session proposal address? (Check all that apply)

- ☐ **Objective 1:** Understand FNS nutrition priorities, current and emerging initiatives, and the resources and tools available to help you implement nutrition education programs that work.
- ☐ **Objective 2:** Apply networking and partnership skills to coordinate nutrition education across FNS nutrition assistance programs and improve collaboration among State and community partners.
- ☐ **Objective 3:** Enhance skills in planning, implementing, and evaluating nutrition education.
- ☐ **Objective 4:** Share strategies for advancing your State Nutrition Action Plan (SNAP).
- ☐ **Objective 5:** Implement successful nutrition education activities and interventions in your community.

5. Contact Information (Please print)

Session Organizer or Primary Author is responsible for communicating all information about the submission to the co-authors/presenters/collaborators, if any.

Contact (First Name, Middle Initial, Last Name, and Credentials) _____

Title _____

Institution _____

FNS Program _____

Department _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Additional Authors/Contacts: List the names, credentials, organization/location/FNS Program:

6. State/Local Educational Session Moderator

If a person other than the contact person will moderate the State/Local session, please identify. (First and Last Name, Credentials, and Organization/Location/FNS Program)

7. Interactive Presentation Approach

How will you make the educational session or individual oral presentation interactive? Be specific. For ways to make a presentation interactive, see this web site: www.fns.usda.gov/nutritionconference

8. Evidence-based Success

If your presentation is intended to describe successful nutrition education projects, approaches or materials, what is the basis for judging that achievement?

INSTRUCTIONS FOR STATE/LOCAL EDUCATIONAL SESSION ABSTRACT:

Submit abstract electronically by using the form at the web site: www.fns.usda.gov/nutritionconference. To submit by mail, send a CD or disk and a paper copy with the information requested in items A-E below to fit on no more than three 8-1/2" X 11" sheets; type should be single-spaced using 12 font text (Arial or other non-serif font, no italics please). Please include the following subtitles and information in your abstract:

- A. **Title** — Capitalize with no underlining, bolding, or italicizing. Be concise, use an interesting/memorable title.
- B. **Learning Objectives** — List 2 learning objectives.
- C. **Session Description** — Using paragraph(s), summarize the session focus, conclusions, and implications.
- D. **Speakers** — Type the first name, middle initial, last name, credentials, current place of employment, city, and State. Indicate the title of each speaker's presentation, explain in outline or narrative form what each speaker will present related to the learning objectives, and indicate each speaker's skills/experience on the topic. Only recommend presenters confirmed to be interested in speaking. Attach a short bio for each speaker (no more than 100 words each).
- E. **Summary** — Write an abstract of the session for the program (no more than 150 words).

INSTRUCTIONS FOR INDIVIDUAL ORAL OR POSTER PRESENTATION ABSTRACT:

Submit abstract electronically by using the form at the web site: www.fns.usda.gov/nutritionconference. To submit by mail, send a CD or disk and a paper copy with the information requested in items A-D below to fit on no more than one 8-1/2" X 11" sheet; type should be single-spaced using 12 font text (Arial or other non-serif font, no italics please). Please include the following subtitles and information in your abstract:

- A. **Title** — Capitalize with no underlining, bolding, or italicizing. Be concise, use an interesting/memorable title.
- B. **Author(s)** — Type first name, middle initial, last name, credentials, and places of employment with city and State. List primary author/presenter first. List FNS Program associated with.
- C. **Objective** — List one learning objective.
- D. **Abstract** — Include the purpose, methods, findings, conclusions, and implications of the intervention or project (limited to 250 words).

Please submit the original abstract and a blinded copy (blind copies are identical to the original abstract except that they have no author, location, or identifying information).



State/Local FNS Programs Table-top Exhibit Request

State and local FNS Programs may showcase nutrition education projects and/or educational resources and tools. State and local exhibits are table-top displays only and there is no charge for the space **(for information on exhibit booth displays (fee of \$800 per booth), contact ICG at (703) 925-9455 ext. 0 or visit www.fns.usda.gov/nutritionconference and select Exhibits)**. Exhibits must be staffed during 30-minute conference breaks. State and local exhibit space includes a skirted 6 ft. table and 2 chairs. Electricity and/or phone lines for Web connections will be available for a fee via a reservation form.

Exhibit requests must be postmarked or e-mailed by **January 31, 2005**.

To submit your State and local FNS Programs Table-top Exhibit Request electronically, go to www.fns.usda.gov/nutritionconference and select the Exhibits button.

To submit by mail or fax, type the information on this form and send it to: Infinity Conference Group, Inc. (ICG); 1035 Sterling Road, Suite 202; Herndon, VA 20170 or Fax (703) 925-9453.



1. Title of Exhibit

2. Contact Information for Exhibit Organizer

First Name, Middle Initial, Last Name, and Credentials of Exhibit Organizer

Title

Organization

FNS Program

Department

Address

CityStateZip

TelephoneFaxE-mail

3. Description of Exhibit

Provide, typed in four sentences or less, a description of your table-top exhibit as you want it to appear in the conference program.

Key Dates

January 7, 2005
January 31, 2005

April 8, 2005
April 30, 2005
May 2, 2005
August 19, 2005
August 31, 2005

Abstracts Due (must be postmarked or e-mailed by this date)
State and Local FNS Programs Table-top Exhibit Requests Due
(must be postmarked or e-mailed by this date)
Exhibit Booth Requests Due (must be postmarked or e-mailed by this date)
Early Registration Deadline
Award Nominations Due (must be postmarked or e-mailed by this date)
Last day for hotel reservation at \$150 rate, if space is still available
Advance Registration Fee Deadline

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